



FEBRUARY 3, 2015

**NOTICE OF REGULAR MEETING
OF THE COCONINO COUNTY BOARD OF SUPERVISORS,
JAIL DISTRICT BOARD OF DIRECTORS,
KACHINA VILLAGE IMPROVEMENT DISTRICT BOARD OF DIRECTORS,
AND PUBLIC HEALTH SERVICES DISTRICT BOARD OF DIRECTORS
AND WORK SESSION
OF THE COCONINO COUNTY BOARD OF SUPERVISORS
AND KACHINA VILLAGE IMPROVEMENT DISTRICT BOARD OF DIRECTORS
PURSUANT TO A.R.S. § 38-431.02**

**10:00 a.m. - Regular Meeting
Immediately following - Work Session
219 E. Cherry Avenue
First Floor Conference Room
Flagstaff, AZ**

The Board may change the order of the Agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work Sessions and Regular Meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at (928) 679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for Items Not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the Agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by Arizona's Open Meeting Law from discussing or considering the item among themselves until the item is officially placed on an Agenda. Individuals are limited to a five-minute presentation.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

REGULAR MEETING – 10:00 a.m.

Call to Order

Please silence all cell phones, pagers, two-way radios, and other sound devices to minimize disruptions at today's meeting.

Pledge of Allegiance

Call to the Public for Items Not on the Agenda

Proclamation

Proclaim support for National African American History Month, February 2015, and encourage all citizens to rededicate themselves to reaffirming the promise of our Constitution.

Board of Supervisors Consent Agenda

1. Approve meeting minutes for January 6, 2015 and January 13, 2015.
2. Approve Warrant Registers. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

| <u>Run Date</u> | <u>Warrant Numbers</u> | <u>Computer Totals</u> |
|-----------------|------------------------|------------------------|
| 01/22/15 | 091506366-091506517 | \$989,310.14 |
| 01/22/15 | EFT 2368-2387 | \$33,363.57 |
| 1/29/15 | 91506518-91506694 | \$493,106.43 |
| 1/29/15 | EFT 2388-2415 | \$68,645.97 |
3. Adopt Resolution 2015-07 to correct the tax roll as noted on the Tax Roll Correction Summary dated January 14, 2015. **Assessor**
4. Appoint Kevin Ordean, Precinct 9 as Precinct Committeeman to fill a vacancy created by a lack of candidates in the 2014 election and as requested by the Coconino County Democratic Party. **Board of Supervisors**
5. Approve Community Grant Funding from District 1 - \$3,012.50, District 2 - \$300.00, and District 4 - \$437.50 to Grand Canyon Wildlands Council for the total amount of \$3,750.00 to produce a 50-minute natural history program to present to six different local middle and high schools. **Board of Supervisors**
6. Approve Community Grant Funding from District 1 - \$1000, District 2 - \$500, District 3 - \$1000, District 4 - \$500, and District 5 - \$1000 to Flagstaff Arts Council for the Art Box Institute for business and professional development training for artists. **Board of Supervisors**

7. Approve the State Justice Institute Grant totaling \$50,000 to plan and facilitate the Justice 2035 Strategic Planning Forum for the Coconino County Courts for Fiscal Years 2015 and 2016, and approve the Court Enhancement Budget Amendment totaling \$9,100. **Courts**
8. Approve the Memorandum of Understanding between Coconino County and Leupp Chapter, Western Navajo Agency of the Navajo Nation, to maintain the constructed Coconino County Parks and Open Space (CPOS) improvements at Grand Falls. **Parks and Recreation**
9. Approve the purchase of 5,225 gallons of traffic marking paint from Ennis Paint Co. based on AZ State Contract ADSPO13-036207, in the amount of \$53,855.85. **Public Works**
10. Approve a Memorandum of Understanding between Flagstaff Symphony Orchestra and Coconino County Education Service Agency to provide Carnegie Hall's Weill Music Education Institute Link Up program to the greater Flagstaff area and approve a budget adjustment in the amount of \$4,700. **Superintendent of Schools**
11. Approve a budget adjustment in the amount of \$2,565.50 for the 2015 Individuals with Disabilities Education Improvement Act (IDEA) Grant - Language Essentials for Teachers of Reading and Spelling (LETRS) Trainer of Trainers. This grant provides the foundational professional development for early childhood educators helping pre-kindergarten through third grade children learn the early literacy and language skills shown in research to be critical for later success. **Superintendent of Schools**
12. Approve the abatement of tax and removal of tax lien for the non-profit Flagstaff Lodge 449 Benevolent and Protective Order of Elks for Assessor Parcel Numbers 110-03-002 and 110-03-003, per ARS Title 42, Article 18. **Treasurer**

Jail District Consent Agenda

13. Approve budget adjustment and paid attorney advertising in the Flagstaff Detention Facility lobby and on the Sheriff's Office portion of the County website, with estimated annual revenue of \$120,000 placed in the inmate welfare fund, for an indefinite term. **Jail District**

Kachina Village Improvement District Consent Agenda

14. Approve one (1) new residential water/wastewater connection to the Kachina Village Improvement District (KVID) water/wastewater system. **KVID**

Public Health Services District Consent Agenda

15. Approve Amendment No. 6 and corresponding budget amendment of \$2,000 for FY15 to align the total approved costs with the contract amount of \$290,664 to provide Public Health Emergency Preparedness services and activities through the approved Intergovernmental Agreement (IGA) ADHS12-007885, Amendment 6 between the Arizona Department of Health Services (ADHS) and Coconino County Public Health Services District (CCPHSD) for the Emergency Preparedness Program for the period of July 1, 2014 to June 30, 2015. **Public Health Services District**

16. Approve contract MRC 15-1287 between the National Association of County and City Health Officials (NACCHO) and Coconino County Public Health Services District (CCPHSD) for the Emergency Preparedness Programs Medical Reserve Corps and corresponding budget for the period of January 8, 2015 through July 31, 2015; totaling \$3,500.00 to align with the total approved costs for FY15. **Public Health Services District**

Board of Supervisors Action Items

17. **Public Hearing and consideration of** Ordinance No. 2015-01, Case No. ZC-14-005. A Mt. Elden Estates Homeowners' Association/Neighborhood initiated zone change from AR (Agricultural Residential, one-acre minimum) Zone to RR-2 (Rural Residential, two-acre minimum) Zone for approximately 198 acres. The property is identified as the Mt. Elden Estates neighborhood and consists of various parcels on and around Elden Lookout Road in the Ft. Valley Area. Applicant: Mt. Elden Estates HOA/Neighborhood. **Community Development**
18. **Public Hearing and consideration of** Appeal of Case No. CUP-14-037. Resolution No. 2015-08. An appeal of Planning and Zoning Commission action relating to approval of a Conditional Use Permit requesting the placement of four shipping containers in addition to a previously approved shipping container on a 10 acre parcel in the G (General) Zone. The Subject Property is identified as Assessor's Parcel No. 300-22-004N. **Community Development**
19. **Public Hearing and Consideration of** Case No. AB-14-001. Resolution No. 2015-09. Approval of abandonment of County-owned property described as the west sixty (60) feet of Lot Ten (10), Unit One (1) Fernwood Estates as recorded in Case 3 of Maps, as Map 65. The property consists of .33 acres in the Agricultural Residential (AR) Zone, and is identified as Assessor's Parcel No. 301-62-010B. Applicant: Coconino County Public Works Department. **Community Development**
20. Discussion and possible approval of employment agreement for Cynthia Seelhammer to serve as County Manager and authorization for Chair of the Board Mandy Metzger, to sign the agreement on behalf of the Board of Supervisors. **Pursuant to A.R.S. § 38-431.03(A) (1), the Board of Supervisors may vote to recess into Executive Session. Human Resources**

WORK SESSION - Immediately following

- A. Information and update regarding First Things First program. **First Things First Chair Amanda Guay, Regional Director Ellen Majure and Parent Awareness & Community Outreach Coordinator Cynthia Pardo**
- B. Kachina Village Improvement District - Creating a Successful Future. **KVID**
- C. Roundtable: To be discussed (Pursuant to A.R.S. § 38-431.02H – These matters will not be acted upon):
- Planning Calendar for 2015
 - Future Agenda Items

- State and Federal Legislation
- County Supervisors Association (CSA) Update
- National Association of Counties (NACo) Update
- County Manager's Report
- Chair's Report
- Reports from Supervisors - (Update on new projects, district budgets, requests for services & initiatives)
 - District 1 – Supervisor Babbott
 - District 2 – Supervisor Archuleta
 - District 3 – Supervisor Ryan
 - District 4 – Supervisor Metzger
 - District 5 – Supervisor Fowler

Adjourn

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administrative Center, 219 East Cherry Avenue, Flagstaff, Arizona, on this date: _____ at _____ am / pm in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of January, 2015.

Wendy Escoffier
Clerk of the Board